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1201-41st Avenue  
Menominee, MI 49858  
<http://mc-isd.org>

## Request for Proposals Roofing Project

July 20, 2022

Menominee County ISD is accepting proposals for a roofing project that includes the repair/replacement of an existing roof. The projected time for this project would be May/June of 2023. Proposals are being expected now in order to ensure enough time for ordering the materials and products to complete the roofing project in May or June of 2023.

### **Project Location:**

Menominee County ISD  
1201 41st Ave  
Menominee, MI 49858

### **District Representative:**

Steve Martin, MCISD Superintendent  
(906) 863-5665

[stevemartin@mc-isd.org](mailto:stevemartin@mc-isd.org)

Office Hours: Monday-Friday 8:00 am CST- 4:00 pm CST

Potential bidders are encouraged to set up a site visit to view the roof and have a better understanding of the project. Site visits can be set up by contacting Superintendent Steve Martin at (906) 863-5665 Ext 1013 or via email at [stevemartin@mc-isd.org](mailto:stevemartin@mc-isd.org)

### **Receipt of Written Proposal Document:**

Each proposer shall be responsible for the delivery of one (1) original and two (2) copies of the proposal to the Menominee County Intermediate School District, 1201 41st Ave, Menominee, MI 49858 on or before . Contractors who do not submit their proposals by this time and date will automatically be disqualified from the proposal process. Facsimiles are not acceptable. All proposals shall be typed. Proposals shall be tightly sealed in opaque containers clearly bearing on the outside the name of the Contractor, his/her address, and "PROPOSAL FOR ROOF PROJECT" typed on the outside of the proposal.

All proposal respondents will be responsible for the costs associated with the preparation of the requested proposals, and the Menominee County ISD (MCISD) will in NO way be held liable for

these costs. The MCISD is the sole judge of the value and merit of the proposals and reserves the right to reject any or all proposals.

**Bid Opening Date:**

1) NOTICE IS HEREBY GIVEN that the MCISD will accept bids for the Roofing Project. Bids will be opened and read aloud in the District Office, MCISD, located at 1201 41st Ave, Menominee, MI 49858 on September 8, 2022 at 3:00.

2) The Board of Education of the District reserves the right to reject any and all bids, or to waive any informalities, irregularities or technicalities in any proposal, should it deem to be in the best interest of the District to do so. The contract will be awarded, if at all, to the lowest responsible bidder meeting RFP specifications as determined by the Board of Education. Bids should be submitted on the premise that the District intends to contract as a single unit, and that the proposal must be acceptable to the Board. While the financial responsibility of the bidder is a significant concern, the Board is equally concerned with the proven ability of the bidder to satisfactorily perform the contract so that the service will be provided in accordance with proposed contract documents.

2.1) After determining that a proposal satisfies the mandatory requirements stated in the Request for Proposal, the comparative assessment of the relative benefits and deficiencies of the proposal in relationship to the published evaluation criteria shall be made by using subjective judgment. The award of a contract resulting from this Request For Proposal shall be based on the lowest responsible bid

**Tentative Schedule for the Project:**

The Contractor shall complete the Roof Project no earlier than May of 2023 and no later than July of 2023.

Event:	Date:
RFP Documents Released	July 20, 2022
Advertisements Begins	July 20, 2022
RFP Due Date	September 8, 2022 (2:00 pm CST)
RFP Opening	September 8, 2022 at 3:00 pm CST
RFP Evaluation	September 8-19, 2022
Consideration for Board Approval	September 19, 2022
Implementation	May/June 2023