

INVITATION TO BID

OWNER - The **Negaunee Housing Commission**, Negaunee, Michigan, acting through its Board of Commissioners, hereby gives notice that sealed bids will be received at the Executive Director's office for the following described project.

PROJECT – The work items shall consist of:

- A. Proposed Boiler Replacement
- B. Proposed Building Carpet Replacements

TIME - Sealed bids will be received until 3:00 p.m., ET, on Wednesday, February 8, 2023, in the Executive Director's office at 98 Croix Street, Negaunee, Michigan 49866 at which time bids will be publicly opened and read aloud.

PRE-BID WALK-THRU - A pre-bid walk-thru for Contractors will be conducted on Tuesday, January 31, 2023, 1:00 p.m. ET, to review work items.

BIDS - All bids shall be addressed to **Ms. Marcia Waters, Executive Director, Negaunee Housing Commission, 98 Croix Street, Negaunee, Michigan 49866**. Bids shall be sealed and shall have the name and address of the Bidder and the Contract for which the bid is being submitted on the outside of the envelope. All Bidders shall bid in accordance with and upon the Bid Forms included in the Contract Documents.

EXAMINATION OF CONTRACT DOCUMENTS - The Contract Documents are on file for inspection at the **Executive Director's Office, Negaunee, MI; UPEA Ishpeming Office and Marquette Builder's Exchange**.

BID SECURITY - No Bid shall be received unless accompanied by a certified check or satisfactory Bid Bond payable to the Owner in an amount not less than five percent (5%) of the maximum bid as a guarantee, that if the Bid is accepted, the Bidder will execute and file the Contract, 100% Payment Bond, 100% Performance Bond and Insurance Certification, as required by the Contract Documents, within ten (10) days after the Notice of Award.

BID REJECTION - The OWNER reserves the right to reject any and all Bids or waive any informalities in bidding, and to award that which is in the best interest of the OWNER.

WITHDRAWAL OF BIDS - No Bid shall be withdrawn for a period of forty-five (45) days after the scheduled opening without the consent of the OWNER.

GOVERNING LAWS AND REGULATIONS - The Contractor shall be required to pay not less than the wage rates established for the project by the United States Department of Housing and Urban Development. Copies of these wage rates are incorporated in the Contract Documents.

Bidders will be required to comply with the Executive Order No. 11246, as amended. The requirements for bidders and contractors under this order are explained in the bid documents.

A surety which secures a bond must be acceptable to the United States Government. U.S. Treasury Circular No. 570 lists those sureties which are acceptable. This may be obtained by requesting it from:

Audit Staff
Bureau of Government Financial Operations
U.S. Treasury Department
Washington, D.C. 20226

The surety must also be licensed to do business in the State of Michigan.

Marcia Waters, Executive Director
Negaunee Housing Commission
Negaunee, Michigan